## **Refusal and Cancellation of Enrolment Policy**

If a student has been refused a visa to enter Ireland, the fees paid will be refunded, apart from the sum of €150 to cover our administrative costs, provided the following conditions are met:

- The student has not entered Ireland
- The student has provided the College with the original 'Refusal Letter' issued by the Irish Consulate

If the student has logged an appeal, the fee will be refunded once the College receives documentary evidence that the appeal has been dismissed.

All original documents and receipts for fees paid issued by the College must be returned to the College.

If a student has obtained a visa using the College official documents and then decided not to follow the course at the College, the fees will not be refunded. GNIB will be immediately informed if a student uses College documents to obtain a visa and does not present for the course.