

POLICY: 6.1 Original Issue Date: 01.09.14	REFUSAL & CANCELLATION OF ENROLMENT POLICY
Updated:	Responsible Manager: Fionnuala O'Dwyer, Office Manager

REFUSAL & CANCELLATION OF ENROLMENT

Berlitz Dublin may cancel an enrolment, refuse to enrol, or refuse to re-enrol a person/student for the following reasons:

- Misconduct
- Failure to satisfy the minimum academic requirements for courses chosen;
- The student has gained admission by misrepresentation, falsification of documents or other fraudulent means;
- Failure to fulfil the normal admission or enrolment requirements;
- Non-payment of tuition fees;
- Cancellation of a student's visa;
- Other reasons as deemed by the Director of Berlitz Dublin

No refund will be given for course fees in the case of any misconduct as identified above.